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DRAFT MINUTES

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Minutes of the Virtual Billingford Parish Council meeting held on 18th August 2020 at 7.30 p.m. through Zoom

Present:- Cllr Michael Davies (Chairman), Cllr Roger Thorneley, Cllr Philippa Payne,
Cllr Val Wilson, Cllr Mary Reeve and Mrs G Hubbard, Clerk

1. Welcome and to consider accepting apologies for absence.

The Chairman welcomed those present at the Virtual Meeting and thanked everyone for getting involved. Apologies were received from Cllr Arthur Lake.

2. To receive any declared Interests regarding items on the Agenda.

There were no Interests declared.

3. To adopt the End of Year Accounts.

Cllr Payne proposed the end of year accounts be adopted, seconded by Cllr Reeve and carried.

The Chairman wished for it to be minuted that the Parish Council gave thanks to Diane Howe for carrying out the Internal Audit and to the Clerk for preparing the accounts.

4. To adopt the AGAR

Cllr Thorneley proposed that the Annual Governance and Accountability Return and the Annual Governance Statement be adopted, seconded by Cllr Reeve and carried.

5. To adopt the Certificate of Exemption

Cllr Thorneley proposed the Certificate be adopted, seconded by Cllr Reeve and carried.
The Clerk will send the Certificate to the External Auditors.

6. To authorise financial payments.

Cllr Payne proposed the following payments be made, seconded by Cllr Thorneley and carried.

Clerk's net salary for April - August £873.80	HMRC tax for April – August £166.20
Clerk's expenses for April – August £90.12	Swalec electricity £107.02
Steve Jackman (website work) £45.00	T.D. Gardens £75.00
Glasdon U.K. Ltd. Dog Bin £116.16	Zurich Municipal insurance £167.44
Wix.com (website) £20.72	Wix.com (website) £86.40
Norfolk Parish Training & Support (subs.) £40.00	
Playsafety Ltd. (play equipment inspection) £82.20	

In May and June, two cheques were issued at £75.00 each for T D Gardens.

7.To receive items for next agenda.

To discuss replacing the street lights

To discuss speeding problems

To discuss the possibility of white gates to help with speeding problems

8.To discuss venue and time of the next meeting.

The date of the next Parish Council meeting will take place on Tuesday 22nd September at 7.30 p.m. on the playing field beside the Village Hall.

The Chairman thanked everyone for attending and declared the meeting closed at 8.05 p.m.

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Chairman

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Date

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Clerk

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Date